



**Job Title:** Retail Associate

**Location:** UGM Thrift Store, Hayden ID

**Status:** Full-time

**Summary:**

The Retail Associate works under the direction of the Retail Manager in carrying out all retail operations in the store, including, but not limited to, creating a Christ-centered environment, register operations, customer service, store appearance and displays, and employee interactions.

**Responsibilities:**

- Assist in carrying out retail operations of the store.
- Work with the team to establish and maintain customer service standards.
- Maintain and clean out fitting rooms on a regular basis.
- Understand and comply with policies and procedures.
- Work with retail staff to maintain physical appearance of store and assist in stocking merchandise.
- Communicate effectively with the Retail Management team on a daily basis.
- Emphasize the donor and customer perception and experience.
- Maintain an overall safe work environment.

**Required Qualifications:**

- High school diploma or GED required.

**Compensation:** \$11.50-\$12.54

Must be committed to the Christian faith and comply with drug-free, tobacco-free policy. Those qualified to join our team can enjoy a rewarding work environment, competitive wages and excellent benefits. Complete UGM's [application for employment](#) and submit it along with a letter of interest and resume to:

UNION GOSPEL MISSION

[HumanResources@uniongospelmission.org](mailto:HumanResources@uniongospelmission.org)

Human Resources, 1224 E Trent Ave., Spokane, WA 99202

Fax: (509) 535-0901

[uniongospelmission.org/employment](http://uniongospelmission.org/employment)