



Job Title: Sales Associate

Location: UGM Motors, 7103 E Sprague Ave.

Status: Full-time

Responsibilities:

- Sell cars, trucks, boats, recreational vehicles, motorcycles and miscellaneous vehicles.
- Maintain knowledge of current inventory.
- Prepare vehicles for sale.
- Receive donated vehicles and update inventory.
- Maintain customer information.
- Participate in vehicle merchandising.

Required Qualifications:

- Experience with various computer programs (Word, Excel, Outlook, QuickBooks, etc.)
- Understand inventory management as well as sales.
- Communicate effectively.
- Experience in customer service.
- High school diploma or equivalent.

Preferred Qualifications:

- Knowledge of automotive technology and repair.
- Two equivalent years of experience selling in automotive industry.

Compensation: Depends on experience.

Must be committed to the Christian faith and comply with drug-free, tobacco-free policy. Those qualified to join our team can enjoy a rewarding work environment, competitive wages and excellent benefits. Complete UGM's [application for employment](#) and submit it along with a letter of interest and resume to:

UNION GOSPEL MISSION

[HumanResources@uniongospelmission.org](mailto:HumanResources@uniongospelmission.org)

Human Resources, 1224 E Trent Ave., Spokane, WA 99202

Fax: 509-535-0315

[uniongospelmission.org/employment](http://uniongospelmission.org/employment)