



Job Title: Warehouse Manager

Location: Spokane Warehouse, 1224 E Trent Ave.

Status: Full-time

Overview

The warehouse manager ensures that warehouse operations are in alignment with the Union Gospel Mission's Christian philosophy, mission and ministry objectives. The Culinary Operations Department supports these by creating healthy and innovative meals while providing work experience for residents across six kitchens and two warehouses.

A successful candidate will be a highly motivated person with warehouse management or equivalent experience to be able to manage two warehouses and a truck driver. Alongside technical skills, this ministry position includes mentoring UGM residents and working with volunteers, donors and partners in our Christ-centered approach to ending homelessness.

Required Qualifications

- 2 years of demonstrated warehouse experience, leadership or applicable experience.
- Proven skill in being innovative and ability to work with variable products and environments.
- Strong decision-making, problem-solving and team-building skills.
- Ability to stand, be mobile and perform repetitive tasks for up to two consecutive hours and to regularly lift/move 25 pounds and frequently lift/move up to 50 pounds.
- Ability to obtain forklift, Health Department and ServSafe certifications.
- Ability to obtain a valid driver's license, pass a background check, have a good driving record and successfully complete a DOT physical exam.
- Basic computer skills (i.e. Word, Excel, Outlook) and excellent written, verbal and interpersonal skills.

Preferred Qualifications

- 3 years of demonstrated warehouse experience, leadership or applicable experience.
- Previous experience managing and operating multiple warehouse facilities.
- Recent leadership experience within an active ministry.
- Experience working with people who are homeless or in recovery and/or personal experience with recovery (must have successfully worked through personal issues).
- Current forklift, warehouse management and/or ServSafe certifications.

Benefits

- Health insurance, vision, dental, paid holidays, earned time off and 403(b) retirement plan.
- Balanced work/life schedule with minimal late evening shifts.

Must be committed to the Christian faith and comply with drug-free, tobacco-free policy. Complete the [application for employment](#) and submit it along with a letter of interest and resume to:

UNION GOSPEL MISSION

Sue.Rima@uniongospelmission.org

Human Resources, 1224 E Trent Ave., Spokane, WA 99202