



Job Title: Chef de Cuisine

Location: Men's Shelter, 1224 E. Trent, Spokane

Status: Full-time, exempt position

Overview

The Union Gospel Mission is a comprehensive ministry with four shelters, three recovery programs, two thrift stores, an automotive enterprise and a summer camp for underprivileged youth. The UGM Culinary Operations Department creates healthy and innovative meals while providing work experience for our residents in six different kitchens throughout the ministry. A successful applicant will utilize culinary skills while getting to know UGM residents, volunteers, partners and our Christ-centered approach to ending homelessness.

Responsibilities

- Provide supervision of all kitchen and dining room personnel, including guests, residents and volunteers, while building strong interpersonal relationships.
- Manage menu creation, preparation and production of multiple meal periods, along with banquet events and special meals as needed.
- Coach, recognize, delegate, counsel and communicate with team members as necessary to meet ministry objectives and ensure quality, consistency and safety.
- Ensure food preparation, quantity, inventories, portion control, menu planning, and recipe development are in alignment with UGM's Culinary Department goals.
- Provide continuous training and development to the culinary and associated team: guests, residents and volunteers.
- Meet or exceed financial goals while achieving consistently high food quality and customer satisfaction objectives.
- Work with vendors to ensure quality and appropriate cost of all ingredients.
- Ensure special dietary and/or allergy needs are met.
- Ensure team members, guests, residents and volunteers are scheduled appropriately.
- Work closely with leaders and team members and encourage good teamwork.
- Collaborate and execute production needs of associated facilities.
- Assist with culinary school teaching modules.
- Actively seek ways to ensure donor dollars are being used appropriately and seek volunteer team to help ensure stability of the kitchen and dining hall.
- Ensure operations are in alignment with UGM's and Culinary Department's philosophy and mission statements.
- Maintain a safe, secure and clean environment compliant with all UGM, local, state and federal food and occupational safety standards (such as SRHD and Panhandle Health food safety standards and OSHA workplace safety standards).
- Assist the Director of Culinary Operations by fulfilling any additional assigned tasks.

Required Qualifications

- 3 years of demonstrated culinary leadership experience.
- Strong sense of calling to minister to others while utilizing culinary skills.

- Proven ability to be innovative and work with variable menu creation and execution.
- Experience in effectively building, developing and leading culinary teams.
- Excellent written and verbal communication and interpersonal skills.
- Available to work periodic weekends (scheduling will accommodate regular church attendance).
- Available to work special events, holidays and at various UGM locations as needed.
- Able to stand, be mobile and perform repetitive tasks for up to 4 consecutive hours.
- Must be able to lift equipment/food up to 50 pounds.
- Basic computer skills (i.e. Word, Excel, Outlook).

Preferred Qualifications

- 5 years of demonstrated culinary leadership experience.
- Culinary degree or recognized culinary certification.
- Previous experience managing and operating multiple units.
- High-level hotel, resort, higher education, or multi-outlet restaurant experience.
- Experience working with people who are homeless or in recovery and/or personal experience with recovery (must have successfully worked through personal issues).
- Leadership experience within an active ministry.
- ServSafe Certification.

Compensation/Benefits

- Hiring Range: Salary based on experience and qualifications.
- Medical, dental and retirement benefits.
- Balanced work/life schedule.
- Ability to focus on menu development with minimal food cost requirements.
- Minimal early morning and/or late evening shifts.
- Most holidays off.

Must be committed to UGM's philosophy and mission statement and comply with drug-free, tobacco-free policy. Those qualified to join our team can enjoy a rewarding work environment, competitive wages, and excellent benefits. Complete UGM's [application for employment](#) and submit it along with a letter of interest and resume to:

UNION GOSPEL MISSION
 Sue.Rima@uniongospelmission.org
 Human Resources, 1224 E Trent Ave., Spokane, WA 99202
 Fax: 509-535-0315