



Job Title: Children's Program Coordinator

Location: Women's Recovery at Anna Ogden Hall

Status: Full Time

Responsibilities

- Develop a high-quality, Christ-centered program that specifically targets the basic needs of preschool and school-age children.
- Work with the Children's Program Assistant to develop activities designed to support children's developmental progress and encourage spiritual growth.
- Work with the Children's Program Assistant in the creation of parenting plans and educational support and guidance to moms.
- Oversee the Children's Program Assistant in training and equipping Children's Program volunteers.
- Take the lead on crisis management and conflict resolution in a Christ-like fashion.
- Interact with clients in the program without judgement, while practicing healthy boundaries.

Required Qualifications

- Associate's degree in child development or human services
- Experience working with at-risk youth and families
- Loving and nurturing spirit, an ability to connect with children, a spirit of encouragement as well as a teachable attitude
- Ability to work as a team member in the children's department and with other center staff
- Computer, administration, and organizational skills

Preferred Qualifications

- Experience as social work director of a childcare center.
- Experience working with, or partnering with, Social and Health Services, Child Protective Service, Head Start, and WISE Programs.
- Familiarity with Love and Logic parenting concepts.
- Familiarity with Circle of Security, preferably as trained facilitator.

Compensation: Depends on experience

Must be committed to the Christian faith and comply with drug-free and tobacco-free policy. Those qualified to join our team can enjoy a rewarding work environment, competitive wages, and excellent benefits: medical, dental and retirement. Submit a letter of interest and resume to:

UNION GOSPEL MISSION
Sue.Rima@uniongospelmission.org
Human Resources, 1224 E Trent Ave., Spokane, WA 99202