



Job Title: Auto Sales Associate

Location: UGM Motors, 7103 E Sprague

Status: Full-time

Overview

Union Gospel Mission Motors receives donated vehicles, reconditions and sells them to support homeless services at UGM's four shelters. We are looking for a professional, highly motivated, and organized self-starter who will work with integrity for a great cause.

Responsibilities

- Sell cars, trucks, boats, recreational vehicles, motorcycles and miscellaneous vehicles
- Maintain a working knowledge of products and current inventory to recommend them to customers
- Prepare vehicles for sale
- Receive donated vehicles and update inventory data
- Participate in vehicle merchandising
- Maintain customer information
- Build and maintain strong relationships and demonstrate excellence in teamwork
- Advocate for UGM Motors by communicating UGM's cause

Required Qualifications

- Able to communicate effectively, both in person and over the phone, to understand customers' needs
- Literacy in various computer programs (Word, Excel, Outlook, QuickBooks, and others)
- Willingness to seek out opportunities for self-development and participate in training
- Understanding of inventory management and sales

Compensation: Non-exempt: \$13.73-\$17.85/hour, depending on experience

Must be committed to the Christian faith and comply with drug-free and tobacco-free policy. Those qualified to join our team can enjoy a rewarding work environment, competitive wages, and excellent benefits. Submit a letter of interest and resume to:

UNION GOSPEL MISSION
sue.rima@uniongospelmission.org
Human Resources, 1224 E Trent Ave., Spokane, WA 99202
Fax: 509-535-0315