



Job Title: Resident Assistant

Location: Center for Women & Children, 196 W Haycraft, Coeur d'Alene

Status: Full-time and part-time positions available; nights (11 p.m.-7 a.m.), weekends

#### Responsibilities

- Provide house supervision and ensure all household tasks are completed
- Ensure that all requirements for maintaining a safe and healing environment are met
- Embrace and teach our grace-based philosophy of ministry
- Oversee and train volunteers as assigned

#### Required Qualifications

- Emotionally strong and compassionate to handle a variety of situations on the front lines of human needs
- Mature in the Christian faith
- Detailed, organized, with good communication skills
- Able to demonstrate crisis management and conflict resolution in a Christ-like manner, and assist residents in doing so
- Computer competency: Microsoft Word, Excel and ability to learn other programs
- Personal boundaries, interpersonal skills, and an energetic, uplifting personality

#### Preferred Qualifications

- Proven experience and effectiveness in helping women in crisis or recovery

Compensation: \$11.86 - \$13.64 hourly, depending on experience

Must be committed to the Christian faith and comply with drug-free and tobacco-free policy. Those qualified to join our team can enjoy a rewarding work environment, competitive wages, and excellent benefits: medical, dental and retirement. Submit a letter of interest and resume to:

UNION GOSPEL MISSION  
teri.munson@uniongospelmission.org  
Human Resources, 1224 E Trent Ave., Spokane, WA 99202  
Fax: 509-535-0315