



Job Title: Resident Assistant

Location: Center for Women & Children, Coeur d'Alene

Status: Part-time (24 hours), weekends 7 a.m.-3 p.m. and one overnight shift

Responsibilities

- Provide house supervision and ensure all household tasks are completed
- Ensure that all requirements for maintaining a safe and healing environment are met
- Embrace and teach UGM's grace-based philosophy of ministry
- Oversee and train volunteers as assigned
- Assist residents while exemplifying crisis management and conflict resolution in a Christ-like manner

Required Qualifications

- Emotionally strong and compassionate to handle a variety of situations on the front lines of human needs
- Mature in the Christian faith
- Detailed, organized, with good communication skills
- Competent in computer skills (MS Word, Excel) and able to learn others
- Good personal boundaries, interpersonal skills, and an energetic, uplifting personality

Preferred Qualifications

- Proven experience and effectiveness in helping women in crisis or recovery

Compensation: \$11.86 - \$13.64 hourly

Must be committed to the Christian faith and comply with drug-free and tobacco-free policy. Those qualified to join our team can enjoy a rewarding work environment, competitive wages, and excellent benefits: medical, dental and retirement. Complete UGM's [application for employment](#) and submit it along with a letter of interest and resume to:

UNION GOSPEL MISSION
Sue.Rima@uniongospelmission.org
Human Resources, 1224 E Trent Ave., Spokane, WA 99202