



Job Title: Sales Associate/Cashier

Location: UGM Thrift Stores

Status: Full-time

Responsibilities

- Report to Store Manager
- Maintain excellent customer service practices with every customer
- Operate cash register, accurately processing cash, check and credit card transactions
- Answer phone calls and respond to caller requests in a polite and cheerful manner
- Prepare sellable items for merchandising (i.e., display purses, belts, hats, etc.)
- Daily return items to proper departments for merchandising and display
- Participate in merchandise pulls for tracking sales
- Keep store areas clean (windows, glass, bathrooms, etc.)

Required Qualifications

- Available to work evenings and Saturdays
- Able to follow written and verbal instructions
- Can operate cash register and process cash, credit card and check transactions
- Able to lift a up to 25 pounds occasionally and be on your feet from 8-10 hours daily
- Customer service experience

Preferred Qualifications

- Quick learner with a desire to work with low-income customers
- Multitasking skills
- Retail and cashier experience (training provided)

Compensation

\$11.50 per hour

Must be committed to the Christian faith and comply with drug-free, tobacco-free policy. Those qualified to join our team can enjoy a rewarding work environment, competitive wages, and excellent benefits. Complete UGM's [application for employment](#) and submit it along with a letter of interest and resume to:

UNION GOSPEL MISSION

Sue.Rima@uniongospelmission.org

Human Resources, 1224 E Trent Ave., Spokane, WA 99202

Fax: 509-535-0315