



**Job Title:** Sort Lead

**Location:** Valley Thrift Store, 11921 E Sprague Ave., Spokane Valley, WA 99206

**Status:** Monday - Friday, 7:00 a.m. - 3:30 p.m.

**Responsibilities:**

- Clean and prepare clothing area.
- Sort, hang, price and process clothing items for merchandising and display.
- Remain up to date with clothing brands and trends, and implement changes when necessary.
- Train staff, ETOs, volunteers and community service workers as needed.
- Maintain the expected pace of production daily.
- Greet each donor in a cheerful manner.
- Ensure that all requirements for maintaining a safe and healing environment are met.

**Required Qualifications:**

- Ability to work in a fast-paced environment.
- Ability to walk or stand for long periods during an 8-hour shift.
- Prove to be teachable and organized with the ability to manage multiple tasks.
- Ability to listen empathetically, respond appropriately in emotional situations, and resolve conflict effectively.

**Preferred Qualifications:**

- Some retail industry and sales experience.
- High school diploma.

**Compensation:** \$13.50 - \$14.50/hour

Must be committed to the Christian faith and comply with drug-free, tobacco-free policy. Those qualified to join our team can enjoy a rewarding work environment and excellent benefits. Complete UGM's [application for employment](#) and submit it along with a letter of interest and resume to:

UNION GOSPEL MISSION  
[HumanResources@uniongospelmission.org](mailto:HumanResources@uniongospelmission.org)  
Human Resources, 1224 E Trent Ave., Spokane, WA 99202  
Fax: 509-535-0315  
[uniongospelmission.org/employment](http://uniongospelmission.org/employment)